



RETURN MATERIAL AUTHORIZATION FORM SUBMISSION

Prior to shipping items to Horst Engineering, a Return Material Authorization (RMA) must be issued. To request an RMA number please complete this form in its entirety and submit to RMA@horstengineering.com. Upon submission, Horst will review and determine if the observed issue merits an RMA. If the RMA is approved, customer service will issue the RMA to the contact person below, along with additional shipping instructions to return your items.

Please fill in your contact information:

Company:	
Name:	
Phone:	
Email:	

Please tell us about your issue:

Affected Part Number:	
HORST Lot Number	
HORST Packing slip #:	
ASN # (if applicable)	
Quantity:	
Reason for Return:	<input type="checkbox"/> Quantity discrepancy <input type="checkbox"/> Shipping, labeling, or purchase order discrepancy <input type="checkbox"/> Non-conformance under warranty <input type="checkbox"/> Other – Please specify:
Brief description of issue:	
How was the issue discovered?	<input type="checkbox"/> Incoming Receiving <input type="checkbox"/> During assembly <input type="checkbox"/> Other – Please specify:



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Please add any additional photos, data, or other information that would assist in the evaluation of the request.

Photos:

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Measurement Data:

Feature / Characteristic	Expected Value	Observed Value	Comments

Additional Comments:

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If there are other supporting attachments include them when emailing this form to RMA@Horstengineering.com.